



Follow these instructions to set up SecurEnvoy Soft Tokens, that you can use to access Citrix. You will need at least a temporary code or a 'one time code' in order to proceed.

On your mobile:

- Download the SecurEnvoy app from the Apple App Store or Google Play Store

On your computer:

Browse to the SecurEnvoy server from a web browser on your pc:

<https://2f.hosted.gg>

The format of your UserID is as follows

YourDomainName\Username

Enter your usual Windows login password.

A screenshot of the SecurEnvoy web interface. The background is a dark teal color. At the top left is the SecurEnvoy logo, which includes a blue checkmark icon and the text "SecurEnvoy A Shearwater Group plc Company". Below the logo, the heading "Manage My Token" is displayed in white. In the center, there is a white rectangular box containing the authentication form. The form has the title "Manage My Token : Authentication" and two input fields: "UserID:" and "Enter Microsoft Password:". Below the second input field is a blue "Login" button.

Enter your latest 6 digit PIN on the screen that follows.

A screen resembling the following should be displayed:

Manage My Token



Send My Passcode Via SMS

Note: Your mobile number will be encrypted and will only be used for receiving passcodes

Enter Your Mobile Number

Format: + CountryCode Number (e.g. +441234567890)

Setup My Soft Token App

Step 1) Install the SecurEnvoy App on your phone

Step 2) Press the ADD button

Step 3) Scan QRCode with your phone's camera

or manually enter this key: H37RH6CNFSTJU

Step 4) Enter the displayed Code



(click to enlarge)

Complete Step 4 To Activate Your Token

Use My Existing Authentication Method

Yubikey

Use a Yubikey as the sole method of authentication

Current Serial Number New Key

Insert your Yubikey, focus this input and press the button on the Yubikey

Click on "Setup My Soft Token App:

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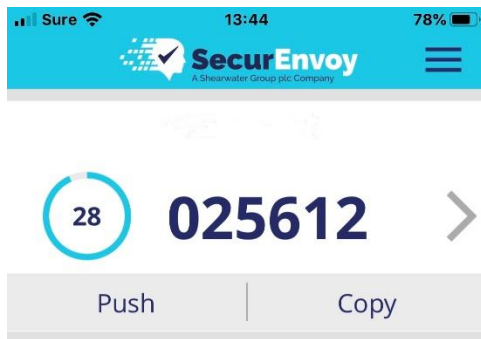
On your mobile:

Open up the SecurEnvoy Authenticator App that you just installed.

Tap the '+' symbol, and select 'Scan QR'

Scan the QR Code from your PC screen using your camera.

You should now be enrolled and ready to use the soft-token on your mobile:



Once the enrolment process is complete, open the soft-token app whenever prompted for a 6-digit code.